Special Collections Annual Report
July 1, 1950 - June 30, 1951

Notes & Comment

I. Reader Service.

As explained in our last annual report, we are attempting to stress the usefulness of Special Collections as an adjunct of advanced research. This is in line with the nature of the majority of the materials housed in Special Collections, and would seem to be so obvious as to need no mention here. However, the presence of certain full-coverage collections (notably the Book Arts Collection) has of late years brought an increasing amount of reader use at the course-preparation level. As a result, we have found ourselves in a constantly worsening situation, wherein we were attempting on the one hand to service rare materials for research according to standards proper for such materials, and, on the other hand, to service non-rare texts to students whose primary concern is preparation for daily course assignments. Since these standards are by nature incompatible, there was the constant need for vigilance against compromise; there was a growing conviction among the responsible members of the Special Collections staff that we were doing neither job as well as it should be done.

Accordingly we have this past year looked for a workable solution. Inasmuch as a substantial part of the course-preparation work done in Special Collections was by Library School students, using Book Arts materials, we tried the experiment of sending to the S.L.S. Library all non-rare materials that were cited in course reading lists.

This, of course, has resulted in some decrease in our reader statistics for the year. Reader visits were down a little more than 10% over the preceding year, and the number of books serviced decreased in nearly the same

proportion. This decrease does not trouble us, since it has occurred in an area of service which, in the first place, is not consistent with the primary function of Special Collections, and, in the second place, other reading rooms are more effectively geared to supply.

The number of reader visits for the consultation of microfilms increased more than 11% over last year—but the number of films used decreased by more than 40%. This, again, is progress in the direction we want to go, for the statistics clearly show that the use of our microfilm resources is becoming less a matter of reference checking and more one of concentrated research.

It is also worthy of note that on five occasions during the year the number of readers wishing to use Special Collections at a given time exceeded the existing seating facilities of the room (15). On only two of these occasions could the crowding be traced to special study assignments.

II. Growth of the Collections.

Many important collections and single items have been added by gift and purchase during the year. The principal acquisitions are listed in the statistical appendix of this report.

Special cognizance should be taken of certain outstanding gifts that were made during the year. Mr. Seymour Adelman continued his generous interest in The Libraries by this year presenting 36 manuscripts and printed items, chiefly relating to the history of the New York area. Thirteen English periodicals ranging from the Spectator through the 19th-century Germ were presented by Mr. Frederick Coykendall. Through the good offices of Mr. Douglas Black, the firm of Doubleday & Co. presented the original typescript of President Eisenhower's Crusade in Europe. A special morocco slip case had been provided to protect the unbound sheets. Professor

Harold G. Henderson gave 33 letters from Brander Matthews principally to Agnes Ethel (Mrs. Frank Tracy) and her niece, Agnes Henderson (the former Mrs. Harold G. Henderson). Mr. Edwin Patrick Kilroe presented 26 additions to the Tammany Collection. Mrs. Rose Tobias Lazrus established the "Lazrus Collection of Swiftiana" in memory of her parents, presenting 31 items—mainly early editions of Swift's works, including the rare first printing of "Gulliver's Travels". Mr. William M. Lybrand presented 60 Limited Editions Club and Cheshire House publications. Mr. Charles Moran, Jr., presented two manuscript diaries kept by George Washington during the years 1795 and 1798—the last two such diaries known to have remained in private hands. Mr. Eustace Seligman contributed funds for the purchase of eight volumes comprising the personal, specially-bound file of the ephemeral writings of his father, Edwin R. A. Seligman. Mrs. Frank J. Sprague continued her generous gifts of important Whitman and related material, this year giving some 50 books and serials, in addition to an extremely scarce complete run of The Conservator (1890-1919). Two notable permanent loans should be mentioned. Mr. Lewis N. Anderson, Jr., deposited two letters to his grandfather from Carl Schurz; and Mr. Edmund A. Prentis deposited a letter from Benjamin Franklin to Rev. Samuel Johnson, regarding the latter's book, "Noetica".

The total number of books and bound manuscripts in Special Collections was last year given at something over 190,000. This year more than 4,500 books have been added (3,684 cataloged acquisitions; 776 medical historical books deposited; and 102 rare books from the Casa Hispanica). Our grand total is now in the neighborhood of 195,000 volumes.

III. Significant Developments in the Department.

Transfer of the Plimpton, Smith & Dale Libraries. This transfer, which was accomplished in the late summer months of 1950, was one of the most important of the year's accomplishments. What the collections may be said to have lost

in the beauty of their surroundings—their quarters in Low Library were outwardly most dignified and stately—they have more than gained back in their better protection against fire and other hazards, in the fuller opportunities for use by qualified students, and in their closer coordination with related materials and necessary reference tools. The transfer to Butler Library has also meant increased staff facilities to service and administer these valuable collections.

As an aftermath of the transfer we are now working forward on the complete revision of the shelving of the collections.

In connection with the transfer a vault cage was installed on Level 13, to which manuscripts and the rarer Special Collections printed books are being transferred.

Deposit Collections. A significant development of the year was the completion of arrangements whereby the rare books in certain of the Departmental Libraries can be deposited in the Special Collections Vault, and serviced to readers by the Special Collections staff in accordance with regulations set down by the depositing library. By this arrangement, many of Columbia's rare books will be gathered into one central repository—from which, of course, they may be withdrawn, if and when the depositing library decides to do so.

To date the Medical Library has deposited 776 volumes from its Historical, Curtis, and Huntington collections. The Casa Hispanica has deposited (or transferred) 102 of its rarities.

IV. Problems of the Year.

The need for an Archives Unit of Special Collections has not been met, and in consequence we have made little progress in supplying basic apparatus for the majority of our related-records collections. Such collections have

continued to be acquired—by gift, by deposit, and by purchase—and (as was explained at length in last year's report) some adequate means of processing them for reader use must soon be provided.

Similarly, the need for an exhibitions unit—which has often been urged in these reports—has not been met. Our lack of staff facilities for carrying on the important work of planning and installing exhibitions in accordance with a specified program is becoming increasingly glaring in the light of our relations with the Friends organization.

V. Plans for the Coming Year.

Evening Closure. Close study has revealed that evening opening of Special Collections is not justified. Evening use by readers has been exceptionally low, especially since we began the practice of placing required Book Arts texts on reserve in the S.L.S. Library. Use of microfilms has always been at a low level during evening hours.

Accordingly, evening opening will be discontinued during the coming year, on an experimental basis.

The appended statistical summaries tell the story of the year's accomplishments in greater detail. Separate reports of the activities of the Columbiana division, the Near East Collections, and the Oral History Research Office are also appended. No report was received from the Bibliographer in American History.

Respectfully submitted,

Roland Baughman
Head of Special Collections

To: Dr. Carl M. White
Director of The Libraries

RB:AQC

CIRCULATION

MONTHLY STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY ~~Special Collections~~

DATE: ~~July 1, 1950 -~~ June 30, 1951

Units	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books			~~10719~~			~~40~~
Unbound periodicals						
Vertical file						
Graphic materials						
Microfilm						
Phonograph records			~~633~~			
Catalogs						
Rental reserves						
~~Miss.~~			~~1111~~			
Sub-total			~~12463~~			~~40~~
TOTAL						
GRAND TOTAL						~~12503~~

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan service	
B. Local interlib. loan service	~~15~~
C. Intralib. loan service	~~1011~~
D. Photo service	~~151~~
E. Technical services	~~3039~~
TOTAL	~~4246~~

Attendance: Total door count	~~5881~~
Attendance: Average spot check	
Hours open during month	
Receipts for Rental reserves	

For "Notes and Comments" use additional sheet.

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STATISTICAL APPENDIX

1. Use of the Collections

	1950/51	1949/50	1946/47
Reader Visits, books and mss.	4,846	5,676	1,968
Reader Visits, microfilms	1,035	932	
Total reader visits	5,881	6,608	1,968
Use on premises, books and mss.	11,830	12,804	4,428
Use on premises, microfilms (reels)	633	1,102	
Circulation	40	10	2
Interlibrary loan	1,192	1,044	359
Interlibrary loan, local	15	8	8
Catalog Department	(2,326-a)	(1,763-a)	not included
Bindery	(713-a)	(663-a)	not included
	13,710	14,968	4,797

(a) Not included in totals.

NOTE: As of July 1, 1950, all but a few of the books required for reserve reading from the Book Arts Collection were placed on reserve in the School of Library Service Library. Statistics for reader visits and use of books (1950-51) reflect the transfer of this field of service. In 1949-50, 3409 Book Arts titles were serviced; in 1950-51, the number was 1943.

2. Growth of the Collections

New acquisitions, cataloged..... 3,684

"B".....	2,815	Manuscript catalogs.....	25
Book Arts.....	221	Mary Queen of Scots.....	1
Bronson Howard.....	2	Microfilm.....	171
Columbiana (Doct. Diss.)	142	Park Benjamin.....	42
Dramatic Museum.....	2	Reference.....	10
"E".....	1	"F".....	109
Epstean.....	38	"Y".....	17
Joan of Arc	6	"Z".....	82

Previous acquisitions, now being cataloged..... 2,407

Coykendall ("B").....	1,099
Kilroe.....	689
Microfilm.....	366
Soligman.....	253

Total books cataloged..... 6,091

3. Gifts & Purchases

GIFTS

a. The following gifts were received directly in Special Collections:

Donor	Item
Mr. James Truslow Adams	Author's original transcript (carbon) of America's Tragedy by James Truslow Adams. Presented by the author through Prof. Allan Nevins.
Mr. Seymour M. Adelman	36 manuscript and printed items in 11 lots.
Prof. John Angus Burrell	Photostatic copy of Herman Melville's Journal Up the Straits and 5 photographs.
Prof. & Mrs. Donald L. Clark	22 items - 16 books inscribed by the author to Prof. and/or Mrs. Clark; 5 first editions not inscribed; 1 photostat of New York Public Library ms. letter in Italian from Carlo Dati to John Milton, November 1647.
Mr. Padraic Colum	3 manuscript notebooks containing a draft of Padraic Colum's play, "Balloon".
Mr. Frederick Coykendall	13 early English periodicals of the 18th and 19th centuries including the Spectator of Addison and Steele, the Rambler and Idler of Samuel Johnson, and the Germ associated with William Morris and the Rossettis.
Doubleday & Co.	Original author's typescript of Eisenhower's Crusade in Europe.
Mrs. Abraham Epstein	The papers of Abraham Epstein, formerly Executive Secretary of the American Association for Social Security. The papers, estimated at roughly 5000, are the personal and business correspondence of Mr. Epstein, containing the story of his fight for Social Security, Old Age Security, Pension Plans, etc., in the United States from 1918 until about 1945.
Mr. Louis Friedland	Photostats (9) of 6 pamphlets and 2 newspaper articles by Richard Hildreth, lawyer, writer, and editor of Boston in the first half of the 19th century.
Prof. Harold G. Henderson	33 letters from Brander Matthews, principally to Agnes Ethel (Mrs. Frank Tracy) and her niece, Agnes Henderson (Mrs. Harold G. Henderson).
Mrs. Ripley Hitchcock	James Cook and James King, A Voyage to the Pacific Ocean, 1784. 3 vols. James Cook and James King, A Voyage to the Pacific Ocean, 1796. 3 vols. James Montgomery, Voyages and Travels Round the World, 1841.

Donor	Item
Mrs. Henry Wilson Howell	Henry George Liddell, A Greek-English lexicon, based on the German work of Francis Passow, 1846.
Mr. Edwin Patrick Kilroe	26 items to be added to the Tammany Collection.
Monsieur Louis Lafuma	Louis Lafuma, Trois Pensées Inédites de Pascal, 1945.
Mrs. Rose Tobias Lazrus	31 items for the Lazrus Collection of Swiftiana.
Longmans, Green & Co., Inc.	Robert T. Oliver, Persuasive Speaking, 1950.
Mr. William M. Lybrand	50 titles (62 volumes) issued by the Limited Editions Club and 10 volumes issued by the Cheshire House.
Mr. Charles Moran, Jr.	George Washington's manuscript diaries for 1795 and 1798.
Mr. Marshall L. Page	A.l.s. of Senator Roscoe Conkling to Mrs. F. Hollister.
Peter Pauper Press	50 Peter Pauper Press imprints.
Miss Mildred Sawyer	19 additions to the Moncure Daniel Conway Collection.
Mr. Eustace Seligman	8 volumes comprising Professor Edwin R. A. Seligman's personal file of his ephemeral writings, including reviews, offprints, articles, essays, etc.
Mrs. Frank J. Sprague	The Conservator, Philadelphia, March 1890-June 1919, Vols. 1-29 (12 nos. each) - Vol. 30 (4 nos.), a complete set.
	50 books and serials.
Mr. H. J. Ward	Bound edition of the 1931 Business Printer.

b. Gifts via Bancroft

No report.

c. Gifts via Columbiana

See report.

d. Gifts via Oral History Research Office and Radio Unit

These are too numerous and varied for inclusion here. Please see the Annual Report of the Oral History Research Office.

PURCHASES

July - Tractatus proportionum plusquam aureus, Leipzig, Martin Landsberg,
Fund 482 Smith, $125.00.

Pomponazzi, Pietro: De Facto et Libero Arbitrio, Bologna, 1520.
Manuscript on paper.
Fund 498 S. C. Lodge, $600.00.

Haggard, Sir H. Rider: A Collection of over 200 letters addressed to Rider Haggard and Coulson Kernahan and others, including A.ls.s. of Sir J. M. Barrie, John Galsworthy, Ouida, ... and many others, nearly all on literary matters.
Fund 293 Special Collections, $210.00.

Sept. - [Arnauld, Antoine]: Nouveau Elemens de Geometrie, Paris, 1607. 1st edition.
Fund 482 Smith, $50.00.

The Dolphin. The complete set of four volumes. To replace badly worn set in Special Collections.
Fund 293 Special Collections, $80.00.

Garcia de Cespedes, Andres: Libro de Instrumentos nuevos de Geometria muy necessarios para medir distancias y alturas, ... , Madrid, Juan de la Custa, 1606.
Fund 482 Smith, $84.00.

Seneca: Tenne Tragedies, London, 1581. First collected edition.
Fund 497 Lodge, $85.00.

Oct. - Grech, N. I.: Prostrannaia russkaia grammatika, St. Petersburg, 1830, Vol. I.
Fund 293 Special Collections, $67.66.

Wilson, Carroll A.: Thirteen Author Collections of the Nineteenth Century and Five Centuries of Familiar Quotations, New York, Charles Scribners Sons, 1950.
Fund 4-293 Special Collections - Bancroft, $50.00.

Nov. 213 Spanish Romances, printed leaflets.
Fund 293 Special Collections, $125.00.

Thienis, Gaietanus De: Expositio in libros Aristotelis de Coelo et Mundo, Venice, 1484.
Fund 497 Lodge, $65.00.

Dec. - Moore, Sir Jonas: A New Systeme of the Mathematicks ... , London, 1681
Fund 482 Smith, $60.00.

Jan. - Diogenes Laertius: De vita et moribus philosophorum, Venetiis, O. Scoti, 1490.
Fund 497 Lodge, $75.00.

Domitius Calderinus: De vita Calii Suetonii tranquilli, Venice, Bernardinus Novariensis, 1489.
Fund 497 Lodge, $90.00.

Lot of 33 books on photography.
Fund 530 Epstean, $60.00.

Feb. - Timkovskii, E. F.: Puteshestvie v Kitai chrez Mongoliiu v 1820-21, St. Petersburg, Russian Government, 1824.
Fund 293 Special Collections, $65.00.

Mar. - 3 documents pertaining to a slave case (Joseph Pochin of Jamaica) ca. 1683.
Fund 4-293 Special Collections - Bancroft, $60.00.

Apr. - Hunter, Dard: Papermaking by Hand in America, Chillicothe, Ohio, Mountain House Press, 1950.
Fund 4-293 Special Collections - Bancroft, $175.00.

May - Marat Collection. A collection of 33 items by and about Jean Paul Marat, the Great French Revolutionary figure. His writings are scarce, many pamphlets found in a few copies only, as they were often printed in hiding places and under difficulties. Purchased on Fund 350 but most of the items will be cataloged for Special Collections.

June - Acts of Assembly Passed in the Province of New-York, from 1691 to 1725. New York, Printed by William Bradford, 1726. also
Anno Regni Georgii ... at a Sessions [April 5-June 17, 1726] the Following Acts were Passed ... , New York, Printed by William Bradford, 1726.
Fund 400 Bancroft, $125.00.

Chalkley, Thomas: A Collection of the Works of, Philadelphia, Printed by B. Franklin and D. Hall, 1749.
Fund 400 Bancroft, $50.00.

The Charter Granted by Their Majesties King William and Queen Mary, to the Inhabitants of the Province of the Massachusetts-Bay in New-England, Boston, Printed by Bartholomew Green and John Allen, 1699.
Fund 400 Bancroft, $500.00.

Hubbard, William: A Narrative of the Troubles with the Indians in New-England [1607-77] but chiefly of ... 1675 and 1676, Boston, Printed by John Foster, 1677.
Fund 400 Bancroft, $200.00.

An Inquiry into the Nature and Uses of Money; More Especially of the Bills of Publick Credit, Old Tenor. Together with a Proposal of Some Proper Relief in the Present Exigence. ..., Boston, 1740.
Fund 400 Bancroft, $50.00.

The Laws of the Province of Pennsylvania Collected into One Volume, By Order of the Governour and Assembly of the said Province, Philadelphia, Printed by Andrew Bradford, 1714.
Fund 400 Bancroft, $450.00.

Mather, Cotton: Johannes in Eremo. Memoirs relating to the lives of ... John Cotton ... John Norton ... John Wilson ... John Davenport ... Thomas Hooker, [Boston], Printed by Michael Perry, 1695.
Fund 400 Bancroft, $125.00.

Symmes, Thomas: Historical Memoirs of the Late Fight at Piggwacket, with a Sermon Occasion'd by the Fall of the Brave Capt. John Lovewell and Several of his Valiant Company, in the Late Heroic Action There. ..., Boston, Printed by B. Green Jun, 1725.
Fund 400 Bancroft, $800.00.

Thomas, Isaiah: Mss., On American newspapers, circa 1801.
Memoranda of dates, titles, and printers of newspapers, in Maine from the first which was printed in Portland to the end of the eighteenth century.
Fund 400 Bancroft, $100.00.

[Ward, Nathaniel]: The Simple Cobler of Aggawam in America. Willing to Help Mend his Native Country, Lamentably Tattered, Both in the Upper-Leather and Sole, ... By Theodore de la Guard, Boston, Fifth Edition, 1713.
Fund 400 Bancroft, $125.00.

PERMANENT LOANS

August, 1951 - From Mr. Lewis N. Anderson, Jr.: 2 A.ls.s. from Carl Schurz to Mr. Anderson's grandfather, dated April 3, 1876, and April 19, 1876.

May, 1951 - From Mr. Edmund A. Prentis: Benjamin Franklin A.l.s., 4to, Philadelphia, October 27, 1753, to Rev. Samuel Johnson at Stratford, Conn.

REFERENCE LETTERS

266 Reference Letters were written during the year.

MEDICAL LIBRARY DEPOSIT

By agreement the Medical Library is in process of depositing with Special Collections its early editions of medical literature as further insurance against possible future bombing. As of June 30, 1951, 776 books have been deposited. These are being tagged and shelved with other material on deposit in the Special Collections Vault.

CASA HISPÁNICA DEPOSIT

102 rare books were received from Casa Hispánica for preservation in Special Collections.

EXHIBITIONS

1. July 1-December 15, 1950: Modern Near East; Butler Library, Lobby and Third Floor.

2. December 15- : Dante in America; Butler Library, Lobby.

3. December 15-January 15, 1951: Christmas, Butler Library, Third Floor.

4. May 10-May 23: Anthropology Club exhibit; Butler Library, Third Floor.

5. May 28- : Peter Pauper Press Books; Butler Library, Third Floor.

6. A special exhibition comprising 50 of Columbia's principal library treasures was prepared for display in the Rotunda of the Low Memorial Library from May 1-5. The opening of the exhibition was an invitational affair, held on the evening of May 1, under the auspices of the Development Plan Committee of the Columbia University Libraries. A printed catalog of the exhibits was prepared.

STAFF

	Name	Grade	Appointed	Up-Graded	Resigned
1.	Roland Baughman	PA6	1 Sept. 1946		
2.	Alice Bonnell	PA3	15 June 1942		
3.	Mary Rita Burns	PA2	29 Sept. 1947		
4.	Anna Q. Cushing	CF3	26 Oct. 1937		
5.	Juan Irizarry	CF3	8 July 1947		
	Gabriele Anderson	CF3 PT	27 Sept. 1950	Dismissed	7 Feb. 1951
	L.S. Alexander Cumby	CF3 PT	7 May 1951 Temporary		30 June 1951
	Mary S. Hough	CF3 PT	26 Sept. 1949		20 Sept. 1950
	Lawrence P. Huggins	CF3 PT	5 Feb. 1948		31 Jan. 1951
	Thomas J. Molnar	CF3 PT	26 Sept. 1949		13 Sept. 1950
6.	Otto W. Puhrmann	CF3 PT	5 July 1950		
7.	Francis Hart	CF3 PT	7 July 1948		
8.	Christos Kiratzis	CF3 PT	25 Sept. 1950	10 Jan. 1951 from CF1	
9.	Erich Lang	CF3 PT	6 Feb. 1951		
10.	Edwin W. Tomlinson	CF3 PT	13 Sept. 1950		
11.	Joseph Patraiko	CF3 PT	10 March 1951		
	Robert F. Cooney	CF1 PT	24 July 1950		16 Sept. 1950
	Nadim Mababo	CF1 PT	8 July 1950		22 July 1950
	Coy E. Huggins	CF1 PT	25 Sept. 1950		6 March 1951
	Stephen Packer	CF1 PT	13 March 1951		31 May 1951
	David Wallace	CF1 PT	31 Jan. 1951		24 May 1951
	American History Bibliographer				
	Reinhard H. Luthin	PA5	1946		30 June 1951

	Name	Grade	Appointed	Up-Graded	Resigned
	Columbiana				
1.	Milton Halsey Thomas	PA4	16 Feb. 1926		
2.	Virginia Kraft	CF2 PT	19 Feb. 1951		
	Yvonne R. Rodax	CF2 PT	2 Oct. 1950		2 March 1951
	Marya Schuhmann	CF2 PT	5 June 1950		18 Aug. 1950
	Rare Book Collections				
1.	Isaac Mendelsohn	PA4	1 July, 1935		
	Oral History Research Office				
1.	Dean Albertson	PA4	15 Sept. 1948		
2.	Frank M. Hill	No grade	18 Sept. 1950		
3.	Harlan D. Phillips	PA2	8 Jan. 1951		
	Owen W. Bombard	PA2	15 Sept. 1949	1 July 1950 from CF3	15 Dec. 1950
4.	Ruth W. Bryan	CF3	21 Feb. 1949		
5.	Lenore Baab	CF3	20 Mar. 1951		
6.	Patricia Morgan Kline	CF3	1 June 1951		
7.	Nancy Miller	CF3	8 June 1951		
8.	Joan Thrane	CF3	8 Jan. 1951		
9.	Claudine Tillier	CF3	11 Sept. 1950		
	Josephine V.W. Foster	CF3	9 Oct. 1950		30 June 1951
	Doris Anne Kimball	CF3	9 Oct. 1950		31 May 1951

NEAR EAST COLLECTIONS ANNUAL REPORT
July 1, 1950 - June 30, 1951

To: Mr. Roland Baughman

From: I. Mendelsohn

1. Acquisitions

A. Due to the opening of the Center of Israeli Studies and the setting up of a special fund of $500.00 more books have been purchased this year than in any previous one. Exclusive of periodicals, serials, gifts and exchange 284 new titles have been purchased.

B. The Jewish Cultural Reconstruction, Inc. presented to the Library extremely valuable and some out-of-print books, periodicals, and newspapers totalling 407 volumes.

C. The Iranian government sent a gift of about 200 books and pamphlets.

2. Cataloging

543 books, 56 rare books, and 13 Arabic manuscripts have been catalogued.

3. Exhibition

An extensive exhibit has been put up in Butler Library of books and periodicals on modern Near East countries.

4. Other Activities

A. The Collection of Babylonian Tablets has been checked and numbered.

B. A report of our holdings of Arabic, Persian, and Turkish MSS has been submitted to the American Council of Learned Societies.

Isaac Mendelsohn
Curator of Near East Collections

THE REPORT OF THE CURATOR OF COLUMBIANA FOR THE YEAR 1950-1951

The statistics for Columbiana this year are as follows: Books used: 969; Manuscript boxes: 229; Visitors: 518; Total Attendance: 1604.

The work has been heavier this year as the demands made upon us in connection with the Bicentennial have increased. Several faculty members employed in writing histories of their schools or departments have been here day after day and have required source material and detailed information the finding of which consumed much of our time.

We have been somewhat less hampered this year by change of personnel but it is still highly unsatisfactory not to have a permanent full-time assistant.

During the year several thousand books were moved from the Mathematics stacks to the glassed-in bookcases on the mezzanine of Room 210 of this building; the moving job is still incomplete, but when finished will place over half of our stack books within more convenient range of use, and since these cases can be locked, give them far better protection. The vault in Room 311 of this building has been assigned to our use, and will give us excellent storage space for a considerable quantity of infrequently used material. A set of five walnut chairs datingfrom about 1860, which had been used at the 49th Street site, were given to us this year, and add greatly to the appearance of this room.

Some progress has been made in reducing our stock of annual announcements inthe west gallery; we get from twenty-five to fifty

copies of each number annually and after a few years it is not necessary to keep more than a dozen copies.

The most extensive use made of this room during the year was by the staff of the Spectator, in preparation for its seventy-fifth anniversary issue. From one to a dozen undergraduates spent the entire afternoon here for many weeks, and turned out a very creditable job; alth ugh at considerable cost of our time. The writer has continued to serve as a member of The Committee on Artistic Property through the year and to meet various demands in regard to our portraits, etc.

The most important gift of the year was an extensive collection of G. E. Woodberry letters and a large number of first editions and first printings of Woodberry's writings from the widow of the late Louis Vernon Ledoux '02. Dr. W.L. Hildburgh '97 Mines, now an English citizen, gave us a large collection of material collected by himself and his brother as undergraduates. Professor Emeritus Clarence H. Young '88 has continued to give us pertinent material. Mrs. Alexander McMillan Welch sent us the very interesting architect's drawings of the home of her father, I. M. Dyckman, which occupied the site of Baker Field, together with an interesting collection of Columbia memorabilia which had been assembled by her husband, a member of the class of 1890.

The scholarly use of this collection has continued unabated this year. Dean Carman wrote a sketch of Frederick P. Keppel; a graduate student from Wisconsin was here for information on George Perkins

Marsh; Professor Alpheus T. Mason of Princeton used our material on Justice Harlan Fiske Stone; and the following doctoral candidates continued to work here: Joseph Doyle on George E. Woodberry; W.J.Chute on F.A.P. Barnard; M.M. Klein on William Livingston. As stated above, however, the chief scholarly demands were made by faculty members working on the Bicentennial history, notably: O.J. Campbell, Joseph Dorfman, N.B. Torrey, and R.S. Woodworth. Various uses have been made of the Butler and Low papers.

The following young women have been employed here this year: Marga Schuhmann (now Mrs. Marvin L. Edwards), B.S.; Yvonne (Rapeer) Rodax, A.M.; Virginia M. Kraft, A.B.

The writer attended the annual dinner of the Society of Older Graduates this year, and the seventy-fifth anniversary dinner of the Spectator; he spoke at the dinner given by the undergraduates to Benjamin A. Hubbard. The Diary of George Templeton Strong 1835-1875, edited by Allan Nevins and the writer, went to the publishers in February. In December the writer was elected a life member of the New England Historic Genealogical Society.

Respectfully submitted,

Milton Halsey Thomas

Curator of Columbiana

13 July 1951

vk

ORAL HISTORY RESEARCH OFFICE

of Columbia University

Annual Report

To

Columbia University

1950-1951

Beginning with pad and pencil in the fall of 1948, Professor Allan Nevins and Mr. Dean Albertson inaugurated the Oral History Experiment. Using wire-recorders and transcribers the following year, The Oral History Project carried to tactical fruition the concept of historical memoirs obtained by interviews. Now in 1951, The Oral History Research Office of Columbia University is conducting a systematic survey of contemporaneous American history and an intensive study of leaders whose actions have affected the course of City, State, and national affairs.

Each change of name marks a new stage in the development of acquisitions and methods. The transition from "Project" to "Research Office" brings the work to increased breadth of purpose, refinement of technique, and accelerated output.

SUMMARY REPORT

Work for the fiscal year 1950-51 began on a budget of $15,317.41; $6,000 of which was from the Lucius N. Littauer Foundation, $9,000 from the Bancroft Fund of Columbia University, and $317.41 remaining from the previous year's budget. The staff consisted of Director Allan Nevins, Assistant Director Dean Albertson, two interviewers, a secretary and two transcribers.

In September, the staff was augmented by the addition of four transcribers. The Library increased Office space by granting Room 103 for our use. Mr. Frank Ernest Hill, author of several well known books on the educational aspects of radio, was employed as head of a special unit to cover the history of the radio industry. This unit was sponsored by the Radio Pioneers Club and its funds have been derived from contributions by electrical companies and radio stations on a nation-wide basis. The Oral History Research Office drew a $200 monthly overhead income from the Radio Unit.

Also in September, discouraged over frequent repairs and losses of interviews because of snagging wires, the Office replaced its wire-recorders by Shotape, Model 109, tape-recorders. While the Shotape is the best machine in the market for our purposes, mechanically it leaves much to be desired. However, increased clarity of recording, the permanency of retained tapes, and a complete freedom from loss by snagging have justified the expense.

In December, the Ford Motor Car Company sent a representative to us to ascertain the feasibility of conducting a three-year survey of the Ford Family and Ford Motor Company along Oral History lines. The result was that our interviewer, Mr. Owen Bombard, was employed to head the Detroit Office, which now operates with two interviewers, a secretary, and three transcribers.

As happened last year, by January our work had overrun our budget and the entire staff was forced into a strenuous effort to keep the transcribing up to date. The Trustees of Columbia University, acknowledging

the value of the Office, increased the Bancroft Fund grant by $7,000, making a total University contribution of $16,000.

TECHNICAL CHANGES

Emphasis during the year has been placed on an improvement in the quality of the memoirs, and on greater accuracy in their transcription from the tapes by skilled typists. Above all, we have concentrated on a thorough understanding of every aspect of our work. Technical advice from experts was combined with the ingenuity of our staff to produce the following results:

1. Interviewers have been restricted to their own fields of competence, conducting interviews on unfamiliar subjects only when this is unavoidable. Mr. Albertson undertook to interview men concerned with the Franklin Roosevelt and Truman Administrations. When Mr. Bombard left, his work in the history of New York City and State was shelved until an interviewer could be found already conversant with the area. Mr. Link completed his work in the literary field, then dropped it to undertake only his own specialty in diplomatic history. Mr. Harlan B. Phillips was employed to cover American political, social, and economic history between 1900 and 1932.

2. All interviewers found that they had to learn a great deal about psychology. It has been recognized since the inception of oral interviews that when a man talks about his own life, he inadvertently reveals certain facets of his own character. Because of the interviewers' failure to understand and use this type of historical material, little specific effort was made to obtain it. This year interviewers were given expert instruction in the meaning of psychological data. Thus not only are we working for the coming generation of historians, but for future sociologists and psychologists as well.

3. The acquisition of documentary material from any sources but the persons whom we interview has ceased. This Office found that it was being swamped in the processing of paper collections which were in no way connected with Oral History memoirs. Furthermore, all diaries and papers which are not gifts to Columbia University, but which document a particular memoir, are being reproduced and included as part of that memoir.

4. A distinct division of labor has been accomplished within our typing force. Formerly, a transcriber was required to (a) transcribe recorded tapes, (b) correct other transcriber's work, (c) perfectly type the final manuscript. It has been found that typing is only a small part of skilled transcribing. Therefore the responsibility for transcription has been entrusted to a specially qualified group of typists. It has also been found

that intelligent typists are quite competent to index the memoirs, thus relieving interviewers of that time-consuming procedure. Because of these additional tasks, the Office will no longer cut its summer personnel, but will work with a full-time staff throughout the year.

5. Improved techniques of transcribing have been devised on the initiative of the transcribers themselves. Their nature is too detailed for discussion here, but they are generally concerned with the changes which occur when spoken words are transferred to the printed page. We have been able to retain more of the personal flavor of the various interviews than ever before. At the same time, our transcribers have increased their speed by about 30 per cent, so that an hour of recorded tape is now typed in four hours' time on the average.

6. Office management has been completely standardized, and complete cost-accounting is maintained on all memoirs. The accuracy of this cost-accounting system will be reflected in the budget section which follows.

ACQUISITIONS

Oral History Research for the year has concerned itself chiefly with memoirs in the field of politics, literature, and foreign affairs. As has already been explained, fewer men have been interviewed, but more pages and better autobiographical material have been obtained. A complete list is appended.

Several memoirs have proved of outstanding importance and should be given special mention.

Henry A. Wallace: former Secretary of Agriculture and vice-President of the United States. This memoir is the most complete source history of the New Deal in existence. It consists of Mr. Wallace's diary and personal papers combined with a 1700 page memoir.

James P. Warburg: banker; member of American staff to 1933 London Economic Conference. Mr. Warburg's diary has been also combined with an Oral History memoir to give an intimate account of the first hundred days of the New Deal and an hour by hour description of the London Economic Conference.

Reuben A. Lazarus: representative of New York City at Albany since 1913. This reminiscence is concerned entirely with a candid history of New York City fusion parties vs Tammany Hall from the days of Mayor Mitchel to the Kefauver Investigation.

James W. Wadsworth jr: former Senator and Congressman from New York. Mr. Wadsworth's reminiscences begin in the era of McKinley and Bryan and follow 20th century history through the League of Nations, the '20's and the New Deal.

Ormsby McHarg: holder of various government offices in the Theodore Roosevelt and Taft Administrations. Mr. McHarg had charge of the southern delegates to the Republican National Conventions of 1908 and 1912. His recollections of those crucial times, as well as the details of Albert Fall's part in the Harding scandals, fill an important historical gap.

Bruce Bliven: editor of the New Republic since 1922. This memoir is not only excellent as source material for the field of American letters, but it also contains Mr. Bliven's piercing psychological insight in prominent American leaders in all walks of life.

James T. Shotwell: former President of the Carnegie Endowment for International Peace and for forty years a State Department Adviser. Prof. Shotwell had already dictated to the Oral History Research Office his reminiscences of Nicholas Murray Butler, and is currently engaged in recording his entire autobiography. This memoir, documented by his diary and extensive papers, adds many details regarding efforts to secure world peace since 1918.

Boris Bakhmeteff: Ambassador to the United States from the Russian Provisional Government of 1917. Mr. Bakhmeteff's memoir contains the details of the Kerensky Revolution, and traces United States - Russian relations during the post World War I period.

WORK IN PROCESS 1950-51

Name	Field	Status	Years Interviewed	Pages Previous	Pages This Year	Documentation Diary	Documentation Papers	Restriction
Amen, John H.	Diplm	Delayed	1950-51	18	18	No	No	
Angell, Sir Norman	Diplm	Current	1950-51	-	325	No	No	
Bakhmeteff, Boris A.	Diplm	Complete	1950-51		582	No	No	
Baldwin, C.B.	NDeal	Delayed	1950-51		37	No	No	
Bliven, Bruce	Journ	Complete	1950-51		175	No	No	
Breckenridge, Henry	Early	Current	1950-51		141	Yes	No	
Chamberlain, Thomas G.	Early	Current	1950-51		50	No	No	
Chandler, George F.	NYork	Submitted	1950-51		113	No	No	Open
Cobb, Candler	Diplm	Current	1950-51		148	No	No	
Combs, Geo. H.,jr.	NYork	Submitted	1949-51	116	75	No	No	Closed
Cumberland, Wm.W.	Diplm	Current	1950-51		268	No	No	
Curtis, James F.	Early	Current	1950-51		333	No	No	
Davis, Malcolm W.	Diplm	Complete	1950-51		456	No	Yes	
Davison, F. Trubee	Early	Current	1950-51		180	No	No	
Desmond, Thomas C.	Early	Delayed	1950-51		13	No	No	
Duffus, Robert L.	Journ	Complete	1950-51		162	No	No	
Emerson, Guy	Early	Complete	1950-51		212	No	Yes	
Fabian, Bela	Diplm	Delayed	1950-51		655	No	Yes	
Farley, James A.	NDeal	Delayed	1950-51		32	No	No	
Fosdick, Raymond B.	Early	Current	1949-51	55	78	No	No	
Frank, Jerome	NDeal	Delayed	1949-51	51		No	No	
Gavagan, Joseph A.	NDeal	Submitted	1949-51	41	26	No	No	Open
Gladieux, B. L.	NDeal	Current	1950-51		383	Yes	No	
Johnson, Joseph E.	Diplm	Current	1950-51		53	No	No	
Lane, Chester T.	Legal	Current	1950-51		60	No	No	
Lazarus, Reuben A.	NYork	Complete	1949-51	351	103	No	Yes	
McHarg, Ormsby	Early	Complete	1950-51		121	No	No	
May, Herbert L.	Diplm	Complete	1950-51		91	No	No	
Morgan, Shepard	Diplm	Delayed	1949-51	24	34	No	No	
Moscow, Warren	NYork	Submitted	1950-51		48	No	No	Closed
O'Brien, Robert L.	Journ	Complete	1950-51		80	No	No	

WORK IN PROCESS 1950-51

Name	Field	Status	Years Interviewed	Previous	This Year	Documentation Diary	Documentation Papers	Restriction
Papanek, Jan	Diplm	Current	1950-51		270	No	No	
Pell, Herbert C.	Early	Current	1950-51		488	No	No	
Rublee, George	Early	Submitted	1950-51		307	No	No	Closed
Sayre, F.Berthol	Diplm	Submitted	1950-51		16	No	No	Open
Seger, Gerhart H.	Diplm	Complete	1950-51		141	No	No	
Shotwell, James T.	Diplm	Current	1949-51	23	201	Yes	Yes	
Spargo, John	Early	Complete	1950-51		352	No	No	
Speed, Keats	Journ	Submitted	1950-51		64	No	No	Open
Stokes, J.G.P.	Early	Delayed	1950-51		9	No	Yes	
Stolberg, Benjamin	Journ	Submitted	1950-51		48	No	No	Closed
Straus, Nathan	NYork	Complete	1949-51	117	19	No	Yes	
Strauss, Norris	Early	Current	1950-51		140	No	No	
Thomas, Norman	NDeal	Submitted	1949-51	157	63	No	No	Open
Tugwell, Rexford G.	NDeal	Submitted	1950-51		75	No	No	Closed
United Nations Group	Diplm	Current	1950-51		20	No	No	
Wadsworth, J.W.,jr.	NYork	Delayed	1950-51		251	No	No	
Wallace, Henry A.	NDeal	Submitted	1950-51		5197	Yes	Yes	Closed
Warburg, James P.	NDeal	Current	1950-51		165	Yes	Yes	
Washburn, Stanley	Diplm	Submitted	1950-51		201	No	Yes	Closed
Whalen, Grover	NYork	Delayed	1950-51		24	No	No	

INTERVIEWED 1948-50

FINAL-TYPED AND SUBMITTED 1950-51

	Field	Pages	Documents Diary	Documents Papers	Restriction
Allen, Wm. H.	NYork	532	No	Yes	Open
Anderson, Wm. H.	Early	148	No	Yes	Open
Baldwin, Joseph C.	NYork	73	No	Yes	Open
Binkerd, R. S.	NYork	107	No	No	Open
Boole, Ella A.	Early	28	No	No	Open
Coudert, F. R.	Early	170	No	Yes	Restricted
Cruger, Bertram	NYork	33	No	No	Open
Delano, Wm. A.	NYork	94	No	No	Open
Dickstein, Samuel	NDeal	74	No	No	Open
Earle, Genevieve	NYork	126	No	Yes	Open
Gerard, James W.	Diplm	96	No	No	Closed
Harriman, F. J.	NDeal	40	No	No	Open
Heffernan, J.A.	Journ	87	No	No	Open
Keogh, Eugene J.	NDeal	82	No	No	Open
Krock, Arthur	NDeal	102	No	No	Open
Mack, W. S., jr	NYork	74	No	No	Open
Milliken, C. E.	Early	142	No	No	Open
Morris, Newbold	NYork	94	No	No	Open
New York Election 1949	NYork	296	No	No	Closed
Stillman, John S.	NYork	40	No	No	Open
Stimson, Henry L.	NDeal	23	No	No	Closed
Stoddard, Francis	NYork	122	No	No	Open
Thacher, T. D.	NYork	108	No	Yes	Closed
Wadhams, Wm. H.	NYork	118	No	No	Open

STATISTICAL COMPARISON 1948-51

	1948-49	1949-50	1950-51	Total
Men Interviewed	21	82	50	153
Interviews	106	257	276	639
Hours Interviewing	137	350	420	907
Pages Manuscript	2,858	7,423	12,743	23,024
Memoirs Submitted	6	33	36	75
Pages Submitted	744	2,764	9.144	12,652

BUDGET

	No.	Cost	Item Total	Year Total
SALARIES				
Interviewers	3	9,724.96		
Secretary	1	2,799.96		
Transcribers	4	8,622.52	21,147.44	21,147.44
OFFICE EQUIPMENT				
Tape-Recorders	10	1,017.00		
Tape	140	308.79		
Misc. Elect.Gear		69.07	1,454.86	
Desks	3	136.35		
Chairs	14	408.23		
Files	9	301.17		
Misc. Off. Gear		48.52	894.27	
Paper	532	943.95		
Folders	1100	62.96		
Index Pads	770	95.38		
Misel.		2.70	1,105.49	
Type Ribbons	182	92.20		
Stamps	730	22.80		
Books		20.60		
Misel.		40.55	184.15	3,638.67
OFFICE EXPENSES				
Transportation		371.94		
Travel		361.98	733.92	
Repairs		152.69		
Telephone		146.88		
Micro-Photo		149.70		
Mailing		29.19		
Misel.		94.20	573.66	1,307.58
				26,093.69

BUDGET 1950-51

	Salaries	Equipment	Expenses	Total
Interviewing	7,962.37	748.38	876.83	9,587.58
Transcribing	4,561.82	1,232.41	152.69	5,946.32
Processing	391.33	126.18	148.70	666.21
Final Typing	4,649.06	457.60	34.22	5,140.88
Office	3,582.96	1,074.10	95.14	4,752.20
	21,147.44	3,638.67	1,307.58	26,093.69

PLANS FOR 1951 - 1952

1. We expect to continue with unabated vigor the work of interviewing significant figures in the political and social history of the American nation and of New York City and State.
2. The Oral History Research Office intends to devote special attention to cultural history, one facet of which has already been touched in the interviewing of various leaders in journalism.
3. The work of Mr. Hill's Unit in radio-broadcasting history will be continued and broadened. Efforts are now under way to cover the participation of advertisers in the development of radio, with the support of various advertising agencies. Mr. Hill will spend much time in the West and South, and will deal fully with educational work by radio.
4. Organization of a unit to cover the history of finance banking and investment banking, with the financial support of New York banking houses, is now being attempted.
5. The Oral History Research Office will keep in close touch with the Newberry Library in Chicago, and with the National Archives and American University in Washington, in an effort to develop a program of work in those cities.

Special Collections Annual Report
July 1, 1950 - June 30, 1951

Notes & Comment

I. Reader Service.

As explained in our last annual report, we are attempting to stress the usefulness of Special Collections as an adjunct of advanced research. This is in line with the nature of the majority of the materials housed in Special Collections, and would seem to be so obvious as to need no mention here. However, the presence of certain full-coverage collections (notably the Book Arts Collection) has of late years brought an increasing amount of reader use at the course-preparation level. As a result, we have found ourselves in a constantly worsening situation, wherein we were attempting on the one hand to service rare materials for research according to standards proper for such materials, and, on the other hand, to service non-rare texts to students whose primary concern is preparation for daily course assignments. Since those standards are by nature incompatible, there was the constant need for vigilance against compromise; there was a growing conviction among the responsible members of the Special Collections staff that we were doing neither job as well as it should be done.

Accordingly we have this past year looked for a workable solution. Inasmuch as a substantial part of the course-preparation work done in Special Collections was by Library School students, using Book Arts materials, we tried the experiment of sending to the S.I.S. Library all non-rare materials that were cited in course reading lists.

This, of course, has resulted in some decrease in our reader statistics for the year. Reader visits were down a little more than 10% over the preceding year, and the number of books serviced decreased in nearly the same

proportion. This decrease does not trouble us, since it has occurred in an area of service which, in the first place, is not consistent with the primary function of Special Collections, and, in the second place, other reading rooms are more effectively geared to supply.

The number of reader visits for the consultation of microfilms increased more than 11% over last year--but the number of films used decreased by more than 40%. This, again, is progress in the direction we want to go, for the statistics clearly show that the use of our microfilm resources is becoming less a matter of reference checking and more one of concentrated research.

It is also worthy of note that on five occasions during the year the number of readers wishing to use Special Collections at a given time exceeded the existing seating facilities of the room (15). On only two of these occasions could the crowding be traced to special study assignments.

II. Growth of the Collections.

Many important collections and single items have been added by gift and purchase during the year. The principal acquisitions are listed in the statistical appendix of this report.

Special cognisance should be taken of certain outstanding gifts that were made during the year. Mr. Seymour Adelman continued his generous interest in The Libraries by this year presenting 36 manuscripts and printed items, chiefly relating to the history of the New York area. Thirteen English periodicals ranging from the Spectator through the 19th-century Punch were presented by Mr. Frederick Caymendall. Through the good offices of Mr. Douglas Black, the firm of Doubleday & Co. presented the original typescript of President Eisenhower's Crusade in Europe. A special morocco slip case had been provided to protect the unbound sheets. Professor

Harold C. Henderson gave 33 letters from Brander Matthews principally to Agnes Ethel (Mrs. Frank Tracy) and her niece, Agnes Henderson (the former Mrs. Harold C. Henderson). Mr. Edwin Patrick Kilroe presented 26 additions to the Tammany Collection. Mrs. Rose Tobias Lazrus established the "Lazrus Collection of Swiftiana" in memory of her parents, presenting 31 items—mainly early editions of Swift's works, including the rare first printing of "Gulliver's Travels". Mr. William M. Lybrand presented 60 Limited Editions Club and Cheshire House publications. Mr. Charles Moran, Jr., presented two manuscript diaries kept by George Washington during the years 1795 and 1798—the last two such diaries known to have remained in private hands. Mr. Eustace Seligman contributed funds for the purchase of eight volumes comprising the personal, specially-bound file of the ephemeral writings of his father, Edwin R. A. Seligman. Mrs. Frank J. Sprague continued her generous gifts of important Whitman and related material, this year giving some 50 books and serials, in addition to an extremely scarce complete run of The Conservator (1890-1919). Two notable permanent loans should be mentioned. Mr. Lewis M. Anderson, Jr., deposited two letters to his grandfather from Carl Schurz; and Mr. Edmund A. Prentis deposited a letter from Benjamin Franklin to Rev. Samuel Johnson, regarding the latter's book, "Ioetica".

The total number of books and bound manuscripts in Special Collections was last year given at something over 190,000. This year more than 4,500 books have been added (3,668 cataloged acquisitions; 776 medical historical books deposited; and 102 rare books from the Casa Hispanica). Our grand total is now in the neighborhood of 195,000 volumes.

III. Significant Developments in the Department.

Transfer of the Plimpton, Smith & Dale Libraries. This transfer, which was accomplished in the late summer months of 1950, was one of the most important of the year's accomplishments. What the collections may be said to have lost

in the beauty of their surroundings—their quarters in Low Library were outwardly most dignified and stately—they have more than gained back in their better protection against fire and other hazards, in the fuller opportunities for use by qualified students, and in their closer coordination with related materials and necessary reference tools. The transfer to Butler Library has also meant increased staff facilities to service and administer these valuable collections.

As an aftermath of the transfer we are now working forward on the complete revision of the shelving of the collections.

In connection with the transfer a vault cage was installed on Level 13, to which manuscripts and the rarer Special Collections printed books are being transferred.

Deposit Collections. A significant development of the year was the completion of arrangements whereby the rare books in certain of the Departmental Libraries can be deposited in the Special Collections Vault, and serviced to readers by the Special Collections staff in accordance with regulations set down by the depositing library. By this arrangement, many of Columbia's rare books will be gathered into one central repository—from which, of course, they may be withdrawn, if and when the depositing library decides to do so.

To date the Medical Library has deposited 776 volumes from its Historical, Curtis, and Huntington collections. The Casa Hispanica has deposited (or transferred) 102 of its rarities.

IV. Problems of the Year.

The need for an Archives Unit of Special Collections has not been met, and in consequence we have made little progress in supplying basic apparatus for the majority of our related-records collections. Such collections have

continued to be acquired—by gift, by deposit, and by purchase—and (as was explained at length in last year's report) some adequate means of processing them for reader use must soon be provided.

Similarly, the need for an exhibitions unit—which has often been urged in these reports—has not been met. Our lack of staff facilities for carrying on the important work of planning and installing exhibitions in accordance with a specified program is becoming increasingly glaring in the light of our relations with the Friends organization.

V. Plans for the Coming Year.

Evening Closure. Close study has revealed that evening opening of Special Collections is not justified. Evening use by readers has been exceptionally low, especially since we began the practice of placing required Book Arts texts on reserve in the S.L.S. Library. Use of microfilms has always been at a low level during evening hours.

Accordingly, evening opening will be discontinued during the coming year, on an experimental basis.

The appended statistical summaries tell the story of the year's accomplishments in greater detail. Separate reports of the activities of the Columbiana division, the Rare Book Collections, and the Oral History Research Office are also appended. No report was received from the Bibliographer in American History.

Respectfully submitted,

Roland Baughman
Head of Special Collections

To: Dr. Carl M. White
Director of The Libraries

RB:ACC

CIRCULATION

MONTHLY STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY ~~Special Collections~~

DATE: ~~July 1, 1950 -~~ June 30, 1951

Units	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books						
Unbound periodicals			10719			40
Vertical file						
Graphic materials						
Microfilm						
Phonograph records			633			
Catalogs						
Rental reserves						
~~Misc.~~			1331			
Sub-total						
TOTAL			12163			40
GRAND TOTAL						12503

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan service	
B. Local interlib. loan service	
C. Intralib. loan service	15
D. Photo service	1081
E. Technical services	151
TOTAL	3039
	4246

Attendance: Total door count	5681
Attendance: Average spot check	
Hours open during month	
Receipts for Rental reserves	

For "Notes and Comments" use additional sheet.

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STATISTICAL APPENDIX

1. Use of the Collections

	1950/51	1949/50	1946/47
Reader Visits, books and mss.	4,246	5,676	1,968
Reader Visits, microfilms	1,035	932	———
Total reader visits	5,281	6,608	1,968
Use on premises, books and mss.	11,030	12,804	4,126
Use on premises, microfilms (reels)	633	1,102	———
Circulation	40	10	2
Interlibrary loan	1,192	1,214	359
Interlibrary loan, local	25	8	8
Catalog Department	(2,326-a)	(1,763-a)	not included
Bindery	(713-a)	(669-a)	not included
	13,720	14,908	4,497

(a) Not included in totals.

NOTE: As of July 1, 1950, all but a few of the books required for reserve reading from the Book Arts Collection were placed on reserve in the School of Library Service Library. Statistics for reader visits and use of books (1950-51) reflect the transfer of this field of service. In 1949-50, 3409 Book Arts titles were serviced; in 1950-51, the number was 1943.

2. Growth of the Collections

New acquisitions, cataloged.....3,684

"g".....	2,825	Manuscript catalogs.....	25
Book Arts.....	231	Mary Queen of Scots.....	1
Bronson Howard.....	2	Microfilm.....	171
Columbiana (Doct. Diss.)	142	Park Benjamin.....	42
Dramatic Museum.....	2	Reference.....	10
"g".....	1	"g".....	209
Ephemera.....	20	"g".....	17
Joan of Arc	6	"g".....	82

Previous acquisitions, now being cataloged..... 2,407

Coykendall ("g").....	1,099
Kilroe.....	689
Microfilm.....	366
Seligman.....	253

Total books cataloged..... 6,091

3. Gifts & Purchases

GIFTS

a. The following gifts were received directly in Special Collections:

Donor	Item
Mr. James Truslow Adams	Author's original transcript (carbon) of America's Tragedy by James Truslow Adams. Presented by the author through Prof. Allan Nevins.
Mr. Seymour M. Adelman	36 manuscript and printed items in 11 lots.
Prof. John Angus Burrell	Photostatic copy of Herman Melville's Journal Up the Straits and 5 photographs.
Prof. & Mrs. Donald L. Clark	22 items - 16 books inscribed by the author to Prof. and/or Mrs. Clark; 5 first editions not inscribed; 1 photostat of New York Public Library ms. letter in Italian from Carlo Dati to John Milton, November 1647.
Mr. Padraic Colum	3 manuscript notebooks containing a draft of Padraic Colum's play, "Balloon".
Mr. Frederick Copendall	13 early English periodicals of the 18th and 19th centuries including the Spectator of Addison and Steele, the Rambler and Idler of Samuel Johnson, and the Germ associated with William Morris and the Rossettis.
Doubleday & Co.	Original author's typescript of Eisenhower's Crusade in Europe.
Mrs. Abraham Epstein	The papers of Abraham Epstein, formerly Executive Secretary of the American Association for Social Security. The papers, estimated at roughly 5000, are the personal and business correspondence of Mr. Epstein, containing the story of his fight for Social Security, Old Age Security, Pension Plans, etc., in the United States from 1913 until about 1945.
Mr. Louis Friedland	Photostats (9) of 6 pamphlets and 2 newspaper articles by Richard Hildreth, lawyer, writer, and editor of Boston in the first half of the 19th century.
Prof. Harold G. Henderson	33 letters from Brander Matthews, principally to Agnes Ethel (Mrs. Frank Tracy) and her niece, Agnes Henderson (Mrs. Harold G. Henderson).
Mrs. Ripley Hitchcock	James Cook and James King, A Voyage to the Pacific Ocean, 1784. 3 vols. James Cook and James King, A Voyage to the Pacific Ocean, 1796. 3 vols. James Montgomery, Voyages and Travels Round the World, 1811.

Donor	Item
Mrs. Percy Wilson Howell	Henry George Liddell, A Greek-English Lexicon, based on the German work of Francis Passow, 1846.
Mr. Edwin Patrick Kilroe	26 items to be added to the Tasmany Collection.
Monsieur Louis Lafuma	Louis Lafuma, Trois Pensées Inédites de Pascal, 1945.
Mrs. Rose Tobias Lazarus	31 items for the Lazarus Collection of Judaiana.
Longmans, Green & Co., Inc.	Robert T. Oliver, Persuasive Speaking, 1950.
Mr. William M. Lybrand	50 titles (62 volumes) issued by the Limited Editions Club and 10 volumes issued by the Cheshire House.
Mr. Charles Moran, Jr.	George Washington's manuscript diaries for 1795 and 1796.
Mr. Marshall L. Page	A.l.s. of Senator Roscoe Conkling to Mrs. F. Hollister.
Peter Pauper Press	50 Peter Pauper Press imprints.
Miss Mildred Sawyer	19 additions to the Moncure Daniel Conway Collection.
Mr. Eustace Seligman	8 volumes comprising Professor Edwin R. A. Seligman's personal file of his ephemeral writings, including reviews, offprints, articles, essays, etc.
Mrs. Frank J. Sprague	The Conservatory, Philadelphia, March 1890-June 1919, Vols. 1-29 (12 nos. each) - Vol. 30 (4 nos.), a complete set.
	50 books and serials.
Mr. H. J. Ward	Bound edition of the 1931 Business Printer.

b. Gifts via Bancroft

No report.

c. Gifts via Columbiana

See report.

d. Gifts via Oral History Research Office and Radio Unit

These are too numerous and varied for inclusion here. Please see the Annual Report of the Oral History Research Office.

PURCHASES

July - Tractatus proportionum plusquam aureus, Leipsig, Martin Landsberg, Fund 402 Smith, $125.00.

Pomponazzi, Pietro: De Facto et Libero Arbitrio, Bologna, 1520. Manuscript on paper.
Fund 498 S. C. Lodge, $600.00.

Haggard, Sir H. Rider: A Collection of over 200 letters addressed to Rider Haggard and Coulson Kernahan and others, including A.Ls.s. of Sir J. M. Barrie, John Galsworthy, Ouida, ... and many others, nearly all on literary matters.
Fund 293 Special Collections, $210.00.

Sept. - [Arnauld, Antoine]: Nouveaux Elemens de Geometrie, Paris, 1667. 1st edition.
Fund 402 Smith, $50.00.

The Dolphin. The complete set of four volumes. To replace badly worn set in Special Collections.
Fund 293 Special Collections, $00.00.

Garcia de Cespedes, Andres: Libro de Instrumentos nuevos de Geometria muy necessarios para medir distancias y alturas, ..., Madrid, Juan de la Cuesta, 1606.
Fund 402 Smith, $84.00.

Seneca: Terne Tragedie, London, 1581. First collected edition.
Fund 497 Lodge, $85.00.

Oct. - Grech, N. I.: Prostrannaia russkaia grammatika, St. Petersburg, 1830, Vol. I.
Fund 293 Special Collections, 867.66.

Wilson, Carroll A.: Thirteen Author Collections of the Nineteenth Century and Five Centuries of Working Quotations, New York, Charles Scribner's Sons, 1930.
Fund 4-293 Special Collections - Bancroft, $50.00.

Nov. 213 Spanish Romances, printed leaflets.
Fund 293 Special Collections, $125.00.

Thiemo, Cajetanus De: Expositio in libros Aristotelis de Coelo et Mundo, Venice, 1484.
Fund 497 Lodge, $65.00.

Dec. – Moore, Sir Jonas: A New System of the Mathematicks ... , London, 1681
Fund 482 Smith, $60.00.

Jan. – Diogenes Laertius: De vita et moribus philosopherum, Venetiis, O. Scoti, 1490.
Fund 497 Lodge, $75.00.

Domitius Calderinus: De vita Calii Suetonii tranquilli, Venice, Bernardinus Novariensis, 1489.
Fund 497 Lodge, $90.00.

Lot of 33 books on photography.
Fund 530 Epstean, $60.00.

Feb. – Timkovskii, E. E.: Puteshestvie v Kitai chrez Mongoliiu v 1820-21, St. Petersburg, Russian Government, 1824.
Fund 293 Special Collections, $65.00.

Mar. – 3 documents pertaining to a slave case (Joseph Pochin of Jamaica) ca. 1681.
Fund L-293 Special Collections – Bancroft, $60.00.

Apr. – Hunter, Dard: Papermaking by Hand in America, Chillicothe, Ohio, Mountain House Press, 1950.
Fund L-293 Special Collections – Bancroft, $175.00.

May – Marat Collection. A collection of 33 items by and about Jean Paul Marat, the Great French Revolutionary figure. His writings are scarce, many pamphlets found in a few copies only, as they were often printed in hiding places and under difficulties. Purchased on Fund 350 but most of the items will be cataloged for Special Collections.

June – Acts of Assembly Passed in the Province of New-York, from 1691 to 1725. New York, Printed by William Bradford, 1726. also
Anno Regni Georgii ... at a Session [April 5–June 17, 1726] the Following Acts were Passed ... , New York, Printed by William Bradford, 1726.
Fund 400 Bancroft, $125.00.

Chalkley, Thomas: A Collection of the Works of, Philadelphia, Printed by B. Franklin and D. Hall, 1749.
Fund 400 Bancroft, $50.00.

The Charter Granted by Their Majesties King William and Queen Mary, to the Inhabitants of the Province of the Massachusetts-Bay in New-England, Boston, Printed by Bartholomew Green and John Allen, 1699.
Fund 400 Bancroft, $500.00.

Hubbard, William: A Narrative of the Troubles with the Indians in New-England [1607-77] but Chiefly of ... 1675 and 1676, Boston, Printed by John Foster, 1677.
Fund 400 Bancroft, $200.00.

An Inquiry into the Nature and Uses of Money; More Especially of the Bills of Public Credit, Old Tenor. Together with a Proposal of Some Proper Relief in the Present Exigence. ..., Boston, 1740.
Fund 400 Bancroft, $50.00.

The Laws of the Province of Pennsylvania Collected into One Volume, by Order of the Governour and Assembly of the said Province, Philadelphia, Printed by Andrew Bradford, 1714.
Fund 400 Bancroft, $450.00.

Mather, Cotton: Johannes in Eremo. Memoirs relating to the lives of ... John Cotton ... John Norton ... John Wilson ... John Davenport ... Thomas Hooker, [Boston], Printed by Michael Perry, 1695.
Fund 400 Bancroft, $125.00.

Symmes, Thomas: Historical Memoirs of the Late Fight at Piggwacket, with a Sermon Occasion'd by the Fall of the Brave Capt. John Lovewell and Several of his Valiant Company, in the Late Heroic Action there. ..., Boston, Printed by B. Green Jun, 1725.
Fund 400 Bancroft, $800.00.

Thomas, Isaiah: Mss., On American newspapers, circa 1801.
Memoranda of dates, titles, and printers of newspapers, in Maine from the first which was printed in Portland to the end of the eighteenth century.
Fund 400 Bancroft, $100.00.

[Ward, Nathaniel]: The Simple Cobler of Aggawam in America. Willing to Help Mend his Native Country, Lamentably Shattered, Both in the Upper-Leather and Sole, ... By Theodore de la Guard, Boston, Fifth Edition, 1713.
Fund 400 Bancroft, $125.00.

PHOTOSTAT LOANS

August, 1951 - From Mr. Lewis W. Anderson, Jr.: 2 A.ls.s. from Carl Schurz to Mr. Anderson's grandfather, dated April 3, 1876, and April 19, 1876.

May, 1951 - From Mr. Edmund A. Prentis: Benjamin Franklin A.l.s., 4to, Philadelphia, October 27, 1753, to Rev. Samuel Johnson at Stratford, Conn.

REFERENCE LETTERS

266 Reference Letters were written during the year.

MEDICAL LIBRARY DEPOSIT

By agreement the Medical Library is in process of depositing with Special Collections its early editions of medical literature as further insurance against possible future bombing. As of June 30, 1951, 776 books have been deposited. These are being tagged and shelved with other material on deposit in the Special Collections Vault.

CASA HISPÁNICA DEPOSIT

102 rare books were received from Casa Hispánica for preservation in Special Collections.

EXHIBITIONS

1. July 1-December 15, 1950: Modern Near East; Butler Library, Lobby and Third Floor.
2. December 15- : Dante in America; Butler Library, Lobby.
3. December 15-January 15, 1951: Christmas, Butler Library, Third Floor.
4. May 20-May 23: Anthropology Club exhibit; Butler Library, Third Floor.
5. May 28- : Peter Pauper Press Books; Butler Library, Third Floor.
6. A special exhibition comprising 50 of Columbia's principal library treasures was prepared for display in the Rotunda of the Low Memorial Library from May 1-5. The opening of the exhibition was an invitational affair, held on the evening of May 1, under the auspices of the Development Plan Committee of the Columbia University Libraries. A printed catalog of the exhibits was prepared.

STAFF

	Name	Grade	Appointed	Up-Graded	Resigned
1.	Roland Baughman	PA6	1 Sept. 1946		
2.	Alice Bonnell	PA3	15 June 1942		
3.	Mary Rita Burns	PA2	29 Sept. 1947		
4.	Anna E. Cushing	CF3	26 Oct. 1937		
5.	Juan Irizarry	CF3	8 July 1947		
	Gabriele Anderson	CF3 PT	27 Sept. 1950		Dismissed 7 Feb. 1951
	L.S. Alexander Cumby	CF3 PT	7 May 1951 Temporary		30 June 1951
	Mary S. Hough	CF3 PT	26 Sept. 1949		20 Sept. 1950
	Lawrence P. Huggins	CF3 PT	5 Feb. 1948		31 Jan. 1951
	Thomas J. Molnar	CF3 PT	26 Sept. 1949		13 Sept. 1950
6.	Otto W. Puhrmann	CF3 PT	5 July 1950		
7.	Francis Hart	CF3 PT	7 July 1948		
8.	Christos Hiretais	CF3 PT	25 Sept. 1950	10 Jan. 1951 from CF1	
9.	Erich Lang	CF3 PT	6 Feb. 1951		
10.	Edwin W. Tomlinson	CF3 PT	13 Sept. 1950		
11.	Joseph Patraiko	CF3 PT	10 March 1951		
	Robert F. Cooney	CF1 PT	24 July 1950		16 Sept. 1950
	Nadia Nahabo	CF1 PT	8 July 1950		22 July 1950
	Coy E. Huggins	CF1 PT	25 Sept. 1950		6 March 1951
	Stephen Packer	CF1 PT	13 March 1951		31 May 1951
	David Wallace	CF1 PT	31 Jan. 1951		24 May 1951
	American History Bibliographer				
	Reinhard H. Luthin	PA5	1946		30 June 1951

	Name	Grade	Appointed	Up-Graded	Resigned
	Columbiana				
1.	Milton Halsey Thomas	PA4	16 Feb. 1926		
2.	Virginia Kraft	CF2 PT	19 Feb. 1951		
	Yvonne R. Rodaz	CF2 PT	2 Oct. 1950		2 March 1951
	Marga Schuhmann	CF2 PT	5 June 1950		18 Aug. 1950
	Near East Collections				
1.	Isaac Mendelsohn	PA4	1 July, 1935		
	Oral History Research Office				
1.	Dean Albertson	PA4	15 Sept. 1948		
2.	Frank E. Hill	No grade	18 Sept. 1950		
3.	Hayden E. Phillips	PA2	8 Jan. 1951		
	Owen W. Bombard	PA2	15 Sept. 1949	1 July 1950 from CF3	15 Dec. 1950
4.	Ruth W. Bryan	CF3	21 Feb. 1949		
5.	Lenore Haab	CF3	20 Mar. 1951		
6.	Patricia Morgan Kline	CF3	1 June 1951		
7.	Nancy Miller	CF3	8 June 1951		
8.	Joan Thrane	CF3	8 Jan. 1951		
9.	Claudine Tillier	CF3	11 Sept. 1950		
	Josephine V.W. Foster	CF3	2 Oct. 1950		30 June 1951
	Doris Anne Kimball	CF3	9 Oct. 1950		31 May 1951

Uses of books in the Book Arts, Dramatic Museum and "Z" Collections
July 1949 - June 1950

	BOOK ARTS						DRAMATIC MUSEUM					"Z"				
	Under-Grads	S.L.S.	other col. grads+ Prof.	Intra mural	others	Intra mural	Under-grads	Col. grads etc	Intra mural	others	Intra Mural	Under Grads	Col. grads etc	Intra mural	others	Intra mural
Jly	2	390	78	5	14	2		13		2	1	3	17		4	
Aug	2	239	34		9	4	2	15		5			11		7	
Sept																
Sept	3	3	27		3		1	8					13		5	
Oct	20	129	53	34	4		11	40		5		13	20		2	
Nov	14	288	39	36	11		5	16		3		5	24	1	2	
Dec	18	178	100		10		8	17		3		9	26		3	
Jan	22	339	91	3	5		20	38		1	2	8	17		4	
Feb	18	58	67	1	10		5	16		1		11	25		1	
Mar	13	212	19	13	5	3	3	19		1		6	23	1	3	1
Apr	14	375	4	12	6	5	11	25	1	2		5	25		3	
May	63	395	17	42	3	18	14	16	1	2		3	16		2	
Je	25	13	19	-	2		1	7	7	3		1	10		2	
Totals	214	2619	548	146	82	32	81	230	2	28	3	64	227	2	38	1
	1/12	3/4+	1/6													

STATISTICS

Use of the Collections

Reader visits, books and manuscripts	4846
Reader visits, microfilm	1035
Total reader visits	5881

Use on the premises, books and manuscritps	11830
Use on the premises, microfilm	633
Circulation	40
Intralibrary loan	1192
Interlibrary loan, Local	15
Catalog department	2326
Bindery	713
Total items used	16749

NOTE: As of July 1, 1950 all but a few of the books required for reserve reading from the Books Arts Collection were placed on reserve in the School of Library Service Library. Statistics for reader visits and use of books (1950-51) reflect the transfer of this field of service. In 1949-50, 3409 Book Arts titles were serviced; in 1950-51, the number was 1943.

CIRCULATION

MONTHLY STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY Special Collections

DATE: July 1, 1950 - June 30, 1951

Units	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books			10719			40
Unbound periodicals						
Vertical file						
Graphic materials						
Microfilm			633			
Phonograph records						
Catalogs						
Rental reserves						
Mss.			1111			
Sub-total			12463			40
TOTAL						
GRAND TOTAL						12503

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan service	
B. Local interlib. loan service	15
C. Intralib. loan service	1041
D. Photo service	151
E. Technical services	3039
TOTAL	4246

Attendance: Total door count	5881
Attendance: Average spot check	
Hours open during month	
Receipts for Rental reserves	

For "Notes and Comments" use additional sheet.

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